

**THE BIDDING AND CONTRACT PROVISIONS**  
**DOCUMENT 00 10 00 – Notice to Bidders**  
(Standard Single Contract Set)

**NOTICE TO BIDDERS**

The Board of Trustees of the University of Illinois, hereinafter referred to as the "Owner," furnishes the following information and special instruction to prospective bidders desiring to submit bids for the work on the following project:

**1 PROJECT INFORMATION**

- 1.1 Project Name: Orchard Downs - Playground Upgrades
- 1.2 Project Number: U25072
- 1.3 Project Description.

Two playgrounds at Orchards Downs Student Housing on the Urbana Champaign campus – west of the North Laundry and southeast of the Community Building - are to be renovated to replace old play equipment and replace engineered wood fiber fall protection surfacing with poured-in-place rubber surfacing. Site drainage and will be improved with regrading and underdrains. The project also includes select demolition, select salvage and reinstallation, site grading, concrete flatwork and footings, and landscape Improvements

Refer to Division 01 of the technical specifications for a complete, detailed breakdown of the base bids and alternates for this project.

- 1.4 Project Location:

Orchard Downs Subdivision - North Playground 1881 Orchard Drive, Urbana, IL 61801, Orchard Downs Subdivision - South Playground 510 W George Huff Drive., Urbana, IL 61801

- 1.5 Contract Documents Prepared By:

Hitchcock Design Group  
22 E. Chicago Ave., Suite 200A  
Naperville, IL 60540

hereinafter referred to as the Professional Services Consultant.

**2 SPECIAL INSTRUCTIONS TO BIDDERS**

The following bidding instructions are a component part of each bid wherein they are applicable.

- 2.1 Submission and Receipt of Bids.

2.1.A Contract Divisions of the Project. The Owner will receive separate sealed bids for the following contract divisions of the project:

2.1.B **Delivery**. Submit bids on forms furnished by the Owner as **one pdf less than 200 MB** at <https://przm.apps.illinois.edu/przm/ocpweb.nsf/projectsuiuc?OpenView> for this project. If multiple bids are received by the same bidder for the same division of work, the later bid will be considered official.

2.1.B.1 Electronic Bids will be received up to the hour of 2:00 PM, prevailing time, on 2/17/2026.

2.1.C **Electronic Bid Opening**. Electronic bids will be electronically opened and publicly read on 2/17/2026 at 2:30 PM on a call-in telephone number 1-312-626-6799 Meeting URL: <https://illinois.zoom.us/j/88414921374?pwd=igQhSzDweC9tb7x0Wx4PLjYSka9eNq.1&from=addon> Meeting ID: 884 1492 1374 Password: 1867 and tabulated. A recording of the bid opening is available upon request.

Deadline for bidder Requests for Information (RFI) is 7 calendar days prior to Bid Opening date and time, unless otherwise specified.

2.2 **Bid Documents**.

2.2.A **Bid Documents**. The bid documents include, but are not limited to, the Notice to Bidders, bid forms, the project manual (including supplementary conditions, list of drawings, schedules and tables, details, and specifications), drawings, and addenda.

2.2.B **Procurement**. Eastern Engineering 404 E University, Champaign, IL 61820, PH: 217-359-3261 <http://www.easternengineering.com>

2.2.C **Return**. If applicable, the above deposit will be refunded upon the return of the bid documents in good condition within ten (10) days after bid opening date. The bid documents shall remain the property of the Owner. They shall not be returned with the bids but shall be returned under separate cover to the Professional Services Consultant's office.

2.2.D **Reference Sets**. For the convenience of bidders, the project manual, drawings, and all addenda will be available for electronic viewing at no cost to potential bidders. Complete sets of printed documents will also be on file for reference at: Eastern Engineering 404 E University, Champaign, IL 61820, PH: 217-359-3261 <http://www.easternengineering.com>

2.3 **Examining the Site**. Arrangements to visit and examine the site in accordance with Document 00 20 00-General Instructions to Bidders may be made by contacting Kip Doyle, phone 217-300-2381.

2.4 **Annual Prequalification**. Each bidder is required to be prequalified on an annual basis with the Owner in accordance with Document 00 20 00-General Instructions to Bidders. For reference, a current Approved Prequalification Listing Report, including prequalified vendor information per Division and prequalification expiration date, can be found at: [https://www.uocpres.illinois.edu/UserFiles/Servers/Server\\_7758/file/UI/Reports/Approved\\_Prequalification\\_Listing.pdf](https://www.uocpres.illinois.edu/UserFiles/Servers/Server_7758/file/UI/Reports/Approved_Prequalification_Listing.pdf).

2.5 **Project-Specific Prequalification**. Project specific prequalification is not required for this project.

2.6 **Pre-bid Conference**. A virtual non-mandatory pre-bid conference for all parties interested in bidding the project will be held at 10:00 AM on 1/21/2026 through 1-312-626-6799 Meeting URL: <https://illinois.zoom.us/j/84862119985?pwd=ITDwON3C3Squ5L261L1VWbUb5qdUmR.1&from=addon> Meeting ID: 848 6211 9985 Password:1867. Representatives of the Owner and the Professional Services Consultant will be present to answer questions regarding

the project and bidding procedures. All prospective bidders are urged to attend. On Thursday 1/22/2026 there will be a non-mandatory site visit at 11:00 AM. Meet at the North Playground 1881 Orchard Drive, Urbana, IL.

2.7 IDOL Schedule of Current Prevailing Wage Rates. Pursuant to the Prevailing Wage Act, the most current schedule of prevailing wage rates for all crafts (which includes the hourly basic wages, the hourly overtime rates, and the hourly fringe rates for health and welfare, insurance, vacation, and pension benefits) published by the Illinois Department of Labor for the locality in which the work is to be performed, that was available to the Owner at the time the documents were issued for bidding, is attached at the end of Document 00 90 00 and incorporated herein. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid by the Owner, the revised rate shall apply to this contract. The prevailing rate of hourly wages is revised by the Illinois Department of Labor and is available on the Illinois Department of Labor's official website.

2.8 Builder's Risk/Property Insurance.

2.8.A Builder's Risk Insurance is not required for this Project.

2.8.B Property Insurance (contents including furniture, fixtures, equipment, etc.). Property Insurance is not required for this Project.

2.9 Vendor Registration. The awarded low, responsive and responsible Bidder will be required to register with the Owner's Vendor Services Application and will be required to ensure that all Bidders' subcontractors, vendors, and suppliers to be included on its Schedule of Values as identified in document 00 70 00 'General Conditions' are also registered in the Owner's Vendor Services Application. The vendor registration module of the Vendor Services Application can be accessed at:  
<https://appserv6.admin.uillinois.edu/VendorRegistration/open/VendorSearch.jsp>

2.10 Business Enterprise for Minorities, Women, and Persons with Disabilities Act. (BEP Act 30 ILCS 575) and Veterans Business Program (VBP) in accordance with the Illinois Procurement Code 30 ILCS 500/45-57.

2.10.A This project has diversity goals for participation by BEP certified owned businesses as bidders, subcontractors or suppliers in accordance with the Business Enterprise for Minorities, Women, and Persons with Disabilities Act as defined in Document 00 20 00.

NOTE: These diversity goals are separate and distinct from workforce projections (Attachment A of Document 00 40 00).

Each Bidder shall name the BEP and VBP certified firm(s) it intends to use to meet the specified goals set for this project on Attachment B – Business Enterprise Program (BEP) and Veteran Business Program (VBP) Utilization Plan of bid form document 00 40 00. Utilization of WMBE certified vendors must designate full participation as either a MBE or WBE when split goals are identified for purposes of meeting diversity goals. WMBE value may not be split between MBE and WBE. Vendors that are both BEP and VBP certified may only be counted towards either the BEP or VBP goal, but not both. The goals for this project are as follows ("N/A" in "Combined Goal" column means split goals are in effect and "N/A" in "Split Goals" column means combined goals are in effect for each specific division of work):

Division of Work	BEP Combined Goal(s)	BEP Split Goal(s)	VBP Goal(s)
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	<b>MBE/WBE/PBE %</b>	<b>MBE %</b>	<b>WBE %</b>	<b>PBE %</b>	<b>VOSB or SDVOSB %</b>
Division of Work General Work (1)	30	N/A	N/A	N/A	3

Refer to Document 00 30 00 for additional diversity and veteran goal participation requirements

END OF DOCUMENT 00 10 00