

THE BIDDING AND CONTRACT PROVISIONS
DOCUMENT 00 10 00 – Notice to Bidders
(Standard Single Prime Contract Set)

NOTICE TO BIDDERS

The Board of Trustees of the University of Illinois, hereinafter referred to as the "Owner," furnishes the following information and special instruction to prospective bidders desiring to submit bids for the work on the following project:

1 PROJECT INFORMATION

1.1 Project Name: WILLARD AIRPORT - TSA CHECKPOINT RELOCATION

1.2 Project Number: U22003

1.3 Project Description.

The project consists of a relocation of the current TSA lane as well as the addition of a new TSA lane. The space currently being utilized for the airport's TSA checkpoint will be moved to an underutilized space in the airport. The underutilized space contains partitions, bathrooms, and other elements that must first be demolished. A second-floor-only addition will be constructed to allow for the full length of the TSA lanes.

Refer to Division 01 of the technical specifications for a complete, detailed breakdown of the base bids and alternates for this project.

1.4 Project Location:

11 Airport Rd, Savoy IL 61874

1.5 Contract Documents Prepared By:

Muller & Muller, Ltd
700 N Sangamon St
Chicago, IL 60642

hereinafter referred to as the Professional Services Consultant.

2 SPECIAL INSTRUCTIONS TO BIDDERS

The following bidding instructions are a component part of each bid wherein they are applicable.

2.1 Submission and Receipt of Bids.

2.1.A Contract Divisions of the Project. The Owner will receive separate sealed bids for the project. Each bid shall identify the name of the Protected Subcontractor(s) if any, and the bid proposal costs, including alternates, for each of the following divisions of work that are applicable for this project. The contract entered into with the successful bidder shall identify that no identified Protected Subcontractor in the Bid Document 00 40 00 may be terminated without the written consent of Owner.

Contract Division I	-	General Work
Contract Division II	-	Plumbing Work
Contract Division III	-	Heating, Piping, Refrigeration and Temperature Control Work
Contract Division IV	-	Ventilation and Air Distribution Work
Contract Division V	-	Electrical Work

2.1.B Delivery. Submit bids on forms furnished by the Owner as **one pdf less than 200 MB** at <https://przm.apps.uillinois.edu/przm/ocpweb.nsf/projectsuiuc?OpenView> for

this project. If multiple bids are received by the same bidder for the same division of work, the later bid will be considered official.

2.1.B.1 Electronic Bids will be received up to the hour of 2:00 PM, prevailing time, on 1/16/2024.

2.1.C Electronic Bid Opening. Electronic bids will be electronically opened and publicly read on 1/16/2024 / 2:30 PM on a Zoom call-in telephone number Phone number: 312-626-6799, Meeting ID: 842 0025 1185, password: 1867 and tabulated. A recording of the bid opening is available upon request.

2.2 Bid Documents.

2.2.A Bid Documents. The bid documents include, but are not limited to, the Notice to Bidders, bid forms, the project manual (including supplementary conditions, list of drawings, schedules and tables, details, and specifications), drawings, and addenda.

2.2.B Procurement. Up to 2 set(s) of Bid Documents per prequalified bidder of the divisions of work being bid may be obtained from the Professional Services Consultant by depositing a check made payable to the Professional Services Consultant in the amount of \$400 OR non-cash plan deposit programs which are guaranteed by contractor associations are acceptable.

2.2.C Return. If applicable, the above deposit will be refunded upon the return of the bid documents in good condition within ten (10) days after bid opening date. The bid documents shall remain the property of the Owner. They shall not be returned with the bids but shall be returned under separate cover to the Professional Services Consultant's office.

2.2.D Reference Sets. For the convenience of bidders, the project manual, drawings, and all addenda will be available for electronic viewing at no cost to potential bidders. Complete sets of printed documents will also be on file for reference at:

2.2.E https://www.uiucplanroom.com/View/ViewJobList.aspx?group_id=public_all.

2.3 Examining the Site. Arrangements to visit and examine the site in accordance with Document 00 20 00-General Instructions to Bidders may be made by contacting Trent Beane, phone 217-244-7856, tbeane@illinois.edu.

2.4 Annual Prequalification. Each bidder and each Protected Subcontractor if applicable is required to be prequalified on an annual basis with the Owner in accordance with Document 00 20 00-General Instructions to Bidders.

2.5 Project-Specific Prequalification. Project specific prequalification is not required for this project.

2.6 Pre-bid Conference. A mandatory virtual pre-bid conference for all parties interested in bidding the project will be held at 10:00 AM on 12/20/2023 on a Zoom call-in telephone number: 312-626-6799 Meeting ID: 884 5152 8254, Passwords: 1867. After the mandatory pre-bid conference, the bidders are encouraged to attend a non-mandatory meeting at the site on Friday, December 20, 2023 at 2:00 PM. Bidders shall meet on the first floor of the Willard Airport Main Terminal, adjacent to the escalators. Those present will be escorted to the project site. The main terminal is located at 11 Airport Rd, Savoy, IL. Representatives of the Owner and the Professional Services Consultant will be present to answer questions regarding the project and bidding procedures. All prospective bidders are REQUIRED to attend.

2.7 IDOL Schedule of Current Prevailing Wage Rates. Pursuant to the Prevailing Wage Act, the most current schedule of prevailing wage rates for all crafts (which includes the hourly basic wages, the hourly overtime rates, and the hourly fringe rates for health and welfare,

insurance, vacation, and pension benefits) published by the Illinois Department of Labor for the locality in which the work is to be performed, that was available to the Owner at the time the documents were issued for bidding, is attached at the end of Document 00 90 00 and incorporated herein. If the Illinois Department of Labor revises the prevailing rate of hourly wages to be paid by the Owner, the revised rate shall apply to this contract. The prevailing rate of hourly wages is revised by the Illinois Department of Labor and is available on the Illinois Department of Labor's official website.

2.8 Builder's Risk/Property Insurance.

2.8.A Builder's Risk Insurance, pursuant to General Conditions Article 19, shall be provided by the Single Prime for the entire Project as determined by the Owner. Owner-purchased building materials and supplies, equipment, machinery and fixtures intended to become a permanent part of the project valued at \$0.00 USD shall be included in this Builders Risk Insurance coverage

2.8.B Property Insurance (contents including furniture, fixtures, equipment, etc.). Property Insurance is not required for this Project.

2.9 Liquidated Damages for Delay.

2.9.A For Delay in Substantial Completion. The parties acknowledge that the Contractor's failure to achieve Substantial Completion of the Work within the Contract Time provided by the Contract Documents will cause the Owner to incur significant actual damages of types and in amounts which are impossible or extremely difficult to calculate and ascertain with certainty and accuracy. Accordingly, in lieu of actual damages for delay in Substantial Completion that is not caused solely by the Owner (hereinafter "Contractor Delay"), the Contractor agrees that liquidated damages will be assessed and recovered by the Owner against Contractor in the event of Contractor Delay and without the Owner being required to present any evidence of the amount or character of actual damages sustained by reason thereof. To the best of their ability and based on information available to them as of the time of entering into this Contract, Contractor and Owner have estimated that the fairest and best approximation of actual damages that will be incurred for each day of Contractor Delay beyond the Contract Time is Five hundred dollars (\$500.00 USD) per calendar day. Therefore, in lieu of actual damages, Contractor shall pay Owner liquidated damages in the aforesaid amount per day for each calendar day of Contractor Delay. Such liquidated damages are intended to represent estimated actual damages and are not intended as a penalty, and Contractor shall pay them to Owner without limiting Owner's right to terminate this agreement for default as provided elsewhere herein.

2.9.B The (U22003) WILLARD AIRPORT - TSA CHECKPOINT RELOCATION project: Willard Airport anticipates 20 hours of security labor per day at \$25/hr. (\$500/day) to accommodate passengers and coordinate passenger queue areas. The project Impacts University operations such as project management, commissioning and inspection, and contract management that cannot be interrupted beyond the substantial completion date.

2.9.C When Owner reasonably believes that Substantial Completion will be inexcusably delayed, Owner shall be entitled, but not required, to withhold from any amounts otherwise due Contractor an amount then believed by Owner to be adequate to recover liquidated damages applicable to such delays. If and when Contractor overcomes Contractor Delay for which Owner has withheld payment and Owner reasonably believes that there has been or will be no other event of Contractor Delay for which Owner would be entitled to withhold from amounts otherwise due Contractor, Owner shall promptly release to Contractor those funds withheld, in anticipation of liquidated damages.

- 2.10 Vendor Registration. The awarded low, responsive and responsible Bidder will be required to register with the Owner's Vendor Services Application and will be required to ensure that all Bidders' subcontractors, vendors, and suppliers to be included on its Schedule of Values as identified in document 00 70 00 'General Conditions' are also registered in the Owner's Vendor Services Application. The vendor registration module of the Vendor Services Application can be accessed at:

<https://appserv6.admin.uillinois.edu/VendorRegistration/open/VendorSearch.jsp>

- 2.11 Disadvantaged Business Enterprise (DBE) Program certified vendor participation goal for this project and bid is 1.17%.

Bidders may have additional resources for the Illinois Unified Certification Program (UCP), the following is provided as one search resource. The IL UCP DBE Directory provides a reference source of certified DBE firms. The Directory lists the firms in alphabetical order and specialties and lists IDOT's district(s) in which the firms have indicated they are available. The Directory provides a reference source to assist bidders/proposers in meeting DBE contract goals. Online Search for UCP Directory:
<https://webapps1.dot.illinois.gov/UCP/ExternalSearch>

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